

## IMF eLibrary User Guide >

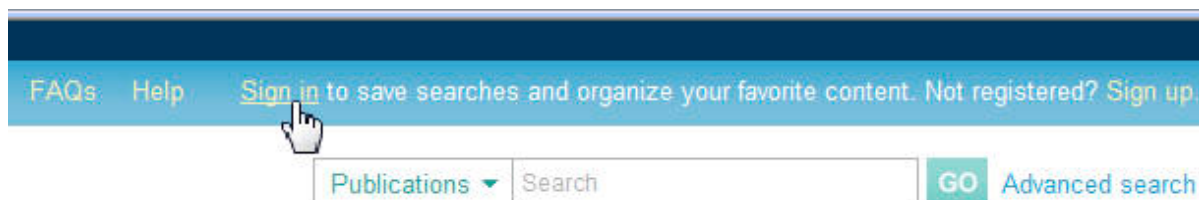
# Custom Books Guide

This book provides step-by-step instructions for creating a custom book. A custom book allows you to compile your selection of content items into a PDF. In this guide you will learn how to:

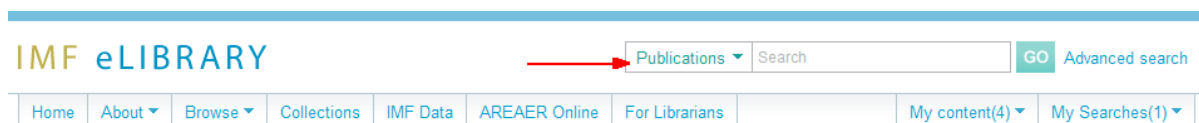
- Create a personalized area.
- Save searches and content.
- Tag your content with keywords.
- Select and arrange content to design a book.

### Creating Your Personalized Area

Sign in to your personalized area. If you have not registered, click on Sign up. With your personal account, you will be able to save, organize, and customize your selected content. To register, simply follow the instructions by providing an e-mail address and a new password. These credentials will allow you to access “My eLibrary” at any time.



To create a custom book, you will need to search for and save content that you would like to include in your custom book. Use the simple or advanced search to find new results. For search instructions see the Startup Guide.



### Saving Content and Searches

From your search results, click on a title to see the detailed description of the book, chapter or paper. Click on Save at the top of the screen to store in your personalized section. Use “Previous” and “Next” to move to other results.

« Previous Back to Results Next » Print **Save** Cite Email Share Text size: A A Show highlight

## Trade and Trade Finance in the 2008-09 Financial Crisis

Source: IMF Working Paper  
 Published Date: January 2011  
 DOI: 10.5089/9781455212507.001.A001

*Global merchandise trade sharply declined in late 2008 and early 2009, and some press and financial market reports assigned a large role for the decline to trade finance. However, the available evidence suggests that shocks to trade finance were not the major factor in the decline in trade. Surveys of commercial banks by the IMF and others found that while bank-intermediated trade finance fell in value during the crisis, it fell by less than merchandise trade. As a result, the share of world trade supported by bank-intermediated trade finance increased despite higher pricing margins. Other explanations appear to account for the bulk of the reduction in international trade.*

If you go “Back to Results” and then click on Save, you will be able to save your search to run again in the future.

Print **Save** Share Text size: A A

## Search Results

Sort by Relevance  Items per page 10

You are looking at 1-10 of 5,777 items

Title: trade

Source: imf working paper   All

Page: **1** 2 3 4 5 6 7 8 9 10 11 ...

When you save your search, you can check the box to be alerted when new items on your topic are added to the eLibrary.

**Save Search**

210 results for Title: trade, Source: imf working paper, Type: Chapter, Type: Article

Title for Search  
 Title: trade, Source: imf working paper, Type: Ci

Notify me via email of new results from this search

Notes

## Tagging Your Selections

Each time you save a book, chapter, paper, or search, you will be prompted to assign a tag. Tags are terms that you assign to organize your selections in “My eLibrary”. They can be the name of a topic or a country or region of interest. For example, the tag could be named “Inclusive Growth” or “Europe”.

- You can use existing tags from previous searches by checking the box next to the tag.
- You can add new tags on the blank line.
- You can choose not to use any tags at all.

The screenshot shows a dialog box titled "Save this entry" with a close button in the top right corner. Below the title is a section labeled "Tags". There is a checked checkbox next to the tag "trade". Below this, there is a text input field with the text "financial crisis" and a label "Add new tags separated by commas". At the bottom of the dialog are two buttons: "CANCEL" and "SAVE".

## Creating a Custom Book

When you have finished searching and selecting, click on “My eLibrary” at the top of the page. You will see all of your saved content and searches. The lists also include anything you saved in previous sessions.

*\*Please note:* You cannot create a custom book using an entire book or journal. This will produce an error. To ensure that you are selecting only chapters and articles, use the Refine by checkboxes for chapter and article in the left column on the search results page.

Action options on the right hand side allow you to edit tags, cite a selection, or delete a selection. (1)

To create a custom book, place a checkmark in the box next to the item(s) you want in the book, then Add to Custom Book. (2)

The screenshot shows the "My eLibrary" page with navigation tabs: "Most Recent(2)", "My Content (4)", "My Searches (1)", "My Custom Books (0)", and "My Account". Below the tabs, it says "You're looking at 1-4 of 4 items." There are two buttons: "ADD TO CUSTOM BOOK" and "DELETE". Below this is a table of saved items:

<input type="checkbox"/>	Title	Type	Tags	Date saved	Action
<input type="checkbox"/>	Front Matter : Accountability Arrangements for Financial Sector Regulators	book	tradeaccountability	Saved Today	
<input type="checkbox"/>	Trade and Trade Finance in the 2008-09 Financial Crisis : IMF Working Paper	book	tradefinancial crisis	Saved Today	
<input checked="" type="checkbox"/>	CHAPTER III TRADE AND FINANCIAL INTEGRATION : World Economic Outlook, September 2002	book		Saved 2 months ago	
<input checked="" type="checkbox"/>	Access to Trade Finance in Times of Crisis	book	trade	Saved 2 months ago	

At the bottom of the table, there are two buttons: "ADD TO CUSTOM BOOK" and "DELETE". A yellow box with the number "2" is placed over the "ADD TO CUSTOM BOOK" button. A yellow box with the number "1" is placed over the "Action" column header.

You will be prompted to save your new book with a name, or add your new content to a book that you already created.

My eLibrary ✕

Select existing custom book (if left blank a new book will be created):

Trade

Custom book name:

SAVE

Next, you can add a subtitle, arrange the content order, and choose the page size (A4 or letter). When finished, click the Save button, then “Create”.

### Create My Book

**Your book has been saved**

Required information is marked \*.

**Cover**

Book Title \*  Max characters: (255)

Subtitle  Max characters: (255)

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**Contents**

Order		Title	Type	Actions
1	Move down	CHAPTER III TRADE AND FINANCIAL INTEGRATION : World Economic Outlook, September 2002	nlm-chapter	Delete
2	Move up	Trade and Trade Finance in the 2008-09 Financial Crisis : IMF Working Paper	nlm-article	Delete

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**Book Details**

Page Size: A4

SAVE

CREATE

Your custom book will be downloaded. Click on “Download” to open the PDF. If you select the title, you will be able to open the book and modify it.

Name	Book Title	Number of Chapters	Download	Delete
foreign exchange	foreign exchange	1	<a href="#">Download</a>	<a href="#">Delete</a>
Trade	Trade	2	<a href="#">Download</a>	<a href="#">Delete</a>